



Changemaker High School

Board of Directors Meeting Agenda Announcement

Wednesday, September 21, 2022 (Time: 5:30 PM-7:30 PM)

1300 S. Belvedere Ave, Tucson, AZ 85711

(Virtual Zoom Meeting As Per Meeting Announcement)

Zoom Link: <https://us02web.zoom.us/j/82596619327>

Our Mission: To provide an educational experience that transforms students into solution seekers that enhance the world around them.

Our Vision: Inspire a generational shift that redefines success in a changing world.

Board Members Present: J. Hoyos, N. Carrillo, L. Perales

Staff/Consultant Present: L. Valenzuela & C. Douglas

Virtual Agenda Items:

1. **Welcome- J. Hoyos** - Meeting call to order at 5:31PM.
2. **Public Comments** - No Public Comments
 - **3 Minute Time Limit**
3. **Consent Agenda(s)- J. Hoyos** - N. Carrillo Moved to approve the consent agenda. J. Hoyos Seconded. Motions passes unanimously.
4. **Financial/Operations Report - C. Douglas/L. Perales** - The delay of financial reports has been due to issues related to bank transition. The issues related to bank transfers and receipt of statements have all been remedied. As of August 2022 ITE is looking at a net income of \$180,167. This is due to ERC funds equal to \$199,656.10. Currently we are still clearing up the issues related to delayed bank transfers in June. This is being worked out with the auditor so

FY22 financials are documented correctly. Our current liabilities are the totals for the FIB mortgage and the BofA SBA loan. A big change with respect to Profit & Losses is the new reality that we receive an equalization payment in July. This did not happen in previous years. We are working on the AP aging list. A total of \$10,768.57 is pending. The largest amounts associated with this aging list are for Decker, CPA, Power School, and Wells Fargo. All of these vendors have been paid but we are seeing that these funds have not been drawn down or documentation is needed of payment. With respect to expenditures our largest expense is with instruction and the lowest expense is with instructional support. We are working with two bank accounts from First Interstate Bank and two accounts from Bank of America. A pending financial item is the approval of the FY22 AFR. This will be approved at our next board meeting on October 12, 2022. We submitted our quarterly financials to ASBCS and we received an official response. As was reported by ADI, we met all of the ASBCS financial benchmarks except for the 30 days cash on hand. We reported having 27.5 days cash on hand. This has led to us continuing to be on probationary status for ASBCS. With respect to the ERC credit, we have begun to receive the letters informing us that we will be reimbursed for overpayment. Decker, CPA staff did inform us that some of the amounts were not correct and that they should not be deposited. They are working with the IRS to correct this error and to have checks reissued.

- **P&L**
- **Budget vs Actual**
- **Cash On Hand**
- **ASBCS Quarterly Financial Report Review**
- **AFR Meeting Date**
- **IRS Tax Credit**

5. CEO Report - L. Perales - At 5:00 AM this morning our fire alarm went off and we had the fire department dispatched. Due to the type of alarm that went off, the fire inspector was the one dispatched. It turned out that we had a water pressure issue with our sprinkler system. In the early morning hours our principal made her way to campus and coordinated the efforts to investigate the issues and to have the appropriate vendors come in to make repairs. EPIC fire identified a subcontractor who could do the repairs and they began work later this morning. The school did not have to close, but procedures did have to be put in place to monitor for fire since the fire alarm had to be turned off to move the repairs forward.

- **2022 - 2023 Instructional Program - L. Valenzuela** - By next meeting we will have our first round of benchmark results. Benchmarks will be administered the week before Fall Break. Additionally, CMHS was awarded an ECF grant which was used to cover the costs to purchase 49 new chrome books. These new items are being inventoried and will be put into rotation for use while older items are taken out of rotation and retired. We are following all procedures set forth by state and federal authorities to dispose of old technology items. We are waiting for equipment to update our Wifi system. The equipment has been on back order and we expect it to come in next month. Over the

past month there have been some safety issues. Early this month there was an attempt by some intruders to steal the catalytic converter from the Mexicayotl school van. They were not successful, but it has put us on notice. Additionally, we have had to walk the property and to ask individuals in the homeless encampment to vacate the premises. This has been an ongoing issue. We have worked with TPD and other agencies, but the encampments pop up over and over again. These issues have led us to reinforce our school safety procedures. At this time we are also working to see if our college partner would be capable of helping us with offering H1B visas to our staff. We are in discussions and hope to move forward soon. A final update for the school program is that the CMHS comprehensive health program has applied for a \$5000 grant and we are hoping to hear back from the funder soon.

- **School Update**
- **Technology Update**
- **School Safety**
- **J1 to H1B College Partnership**
- **Effing Foundation Grant**
- **K12/20 Update** - Our partner Mexicayotl is in the final stages of acquiring a 37 acres ranch and historic site in Santa Cruz County. The ranch is being named Hacienda Monarca. It will serve multiple functions for our partner and the partnership. We hope to move forward with new programs soon at this site. Our partner has also applied and is in the running for a \$1M grant award. Mexicayotl has made it through the first round and will find out in early October if it will receive funding. The K12 partnership is exploring how to teenage our college partner. Prescott has gone through considerable changes and transitions. We hope to reconnect with them soon. In an effort to do this we are looking to relaunch our K20 meetings so we can explore new opportunities to continue our work together.
 - **Hacienda Monarca/Tequio SJ Center**
 - **\$1M STOP AWARD**
 - **Prescott Reengagement**
 - **K20 Meeting Request**
- **Building & Operations** - We are working through issues related to an erroneous tax liability for Pima County. At the moment we are exempt from any property tax related to the land and building, but we have received a notice for taxes for the contents of the building. There should be no tax liability for these items because we are a 501c3 organization. We are working to remedy this issue. With respect to upgrades for the school, work has begun on the LED lighting retrofit. The subcontractor working on this upgrade is coming in at the end of the work day and continuing to work through the evening. These upgrades will reduce our energy usage by replacing a majority of our lighting to newer led fixtures. We hope to have this wrapped up by next month. Additionally, we are still waiting to hear back from the Ulysses company about a possible

offer for the sale of some or all of our excess land. They have assured us that an offer is forthcoming. Once an offer is received it will be brought forward for discussion.

- **Pima County Property Tax 2022**
- **Maintenance & Repairs**
 - **TEP Energy & LED Lighting Retrofit**
- **Ulysses Land Deal Update**

6. Board Chair Report - J. Hoyos

- **Next Board Meeting - Wednesday, October 12, 2022 at 5:30PM via Zoom**
 - N. Carillo proposed to move ITE BoD Monthly Meeting to the 2nd Wednesday of the Month. All board members agreed and meetings will now be held on the 2nd Wednesday of the month moving forward.

7. Adjourn - J. Hoyos Adjourned the meeting at 6:49PM