



**Changemaker High School
Board of Directors Meeting Agenda Announcement
Wednesday, April 20, 2022 (Time: 5:30 PM-7:30 PM)
1300 S. Belvedere Ave, Tucson, AZ 85711
(Virtual Zoom Meeting As Per Meeting Announcement)
Zoom Link: <https://us02web.zoom.us/j/84669226578>**

Our Mission: To provide an educational experience that transforms students into solution seekers that enhance the world around them.

Our Vision: Inspire a generational shift that redefines success in a changing world.

Board Members Present: J. Hoyos, N. Carrillo, L. Perales

Staff Present: L. Valenzuela,

Virtual Agenda Items:

1. **Welcome- J. Hoyos** - Meeting called to order at 5:34PM
2. **Public Comments** - No public comments
 - **3 Minute Time Limit**
3. **Consent Agenda(s)- J. Hoyos Moved to approve consent agenda, N. Carrillo 2nd. Passed with unanimous approval.**
4. **Financial/Operations Report- L. Perales**
 - **ADI Financial Report - C. Douglas** - At this point the funding projections show that we are making progress to get closer and closer to reducing our deficit that was built up at the beginning of the school year. This deficit has been brought about by a delay in FY21 federal reimbursements. As these reimbursements come in we are reconciling accounts and coming into alignment with our FY22 budget. We are also carefully documenting ESSER II and ESSER III funding which we can access until the end of FY23. We are tracking the expenditure of funds using our Profit and Loss Report by fund. At this time we see that there is \$2K in pending expenses. Some of these expenses need

documentation while others still have not cleared. With respect to our larger expenses we see that the majority (37%) of our expenses are allocated to direct instruction, student support, and instructional support. With respect to cash flow we project that there will be a carryforward balance of \$126K.

- **P&L**
- **Budget vs Actual**
- **Cash On Hand**
- **301 Performance Pay**
- **Reimbursements**
- **FY22 Revised Budget** - Revised budget is due to ASBCS by May 15th. The major adjustment to the budget is due to decrease in student enrollment. The total amount of the adopted budget is \$991,821. This total reflects a decrease from the adopted budget of \$111,512. The decrease is coming from a decrease in local and state funding, but also an increase to federal funding. Even with this budget revision there is a projection of a slight budget surplus. The cover page of the budget will be signed via e-sign to all board members and school staff. **N. Carrillo Moved to approve the FY22 Revised Budget, L. Perales 2nd. Passed with unanimous approval.**

5. CEO Report-L Perales

- **ASBCS Interval Review Report** - All of the documents requested by the Charter Board staff were submitted and we are waiting to hear back to see if additional information is needed. The documents submitted are being reviewed.
- **E-Rate Contract** - Yavapai County Education Services is requesting a charter resolution and a vote to allow for us to enter into an e-rate contract with their agency. The cost for the consulting services for three years is \$4500. This will be paid out yearly at a cost of \$1500. **J. Hoyos Moved to approve L. Perales to serve as the signer for ITE/CMHS and to enter into the e-rate contract with Yavapai County Education Agency. N. Carrillo 2nd. Passed with unanimous approval.**
- **Comprehensive Health Ed Update** - O.M. Law provided us with an updated memo to know what we need to do to put a Comprehensive Health Education program in place at the school. The memo lays out the necessary steps and we will use this document as a guide to move forward with proposing a new program that could be put in place for the 22-23 academic year.
- **GWB Visit Report**
 - **Compliance Document** - A meeting was held with representatives with GWB to discuss our current financial position and our plans for the future. They are supportive of our path forward and want to be kept up to date with our progress. At this meeting they asked for the school to sign a compliance waiver that will

prevent the school from being in default based on the loan covenants. It was also mentioned that GWB will be acquired by another bank. This will not change our loan agreement or the FY23 balloon payment/refinance date.

- **2021 - 2022 Instructional Program Update - L. Valenzuela**
 - **School Instructional Progress Update** - We have started teacher evaluations. We are in the process of sending out letters for intent to return. We are needing to hire a new Science teacher. ACT and ACT Aspire testing happened in April. All testing was done in a week. Exhibition is scheduled for the 13th of May. Finals will be the last week of school.
 - **Covid19 Response Update** - Staff and students have been testing negative over the past 4 weeks. Those students who tested positive in January were not allowed to be tested as part of pool testing for 90 days. This 90 day period is coming to an end for these students and they are started to be included in pool testing once again. The drive through testing site by our outside provider has shut down because of the loss of funding to that provider. We have partnered with Pima County Health Department to offer a vaccine clinic on May 7th. All vaccines and boosters will be offered to the school community and the general public.
 - **Staffing** - We have submitted for a J1 Visa applicant to join us for next year in the science classroom. The application has been submitted and the contract has been sent out. We are currently waiting for final processing of this request and the acceptance of the position by the candidate.

6. Board Chair Report

- **Board Governance**
 - **ACC & ASBCS Update** - The amendment request to ASBCS has been submitted and is in administrative review. The review will be completed in 20 business days.
 - **Board Growth Plan Revisit**
 - **ITE Transition Board** - A tentative date for a board planning retreat will be set for the Summer. The best time will be mid to late June.
 - **Next Board Meeting - Wednesday, May 18, 2022 at 5:30PM via Zoom**
- **Legislative Update** - No legislative update.

8. Executive Session - Entered executive session at 6:48PM. Excited executive session at 7:00PM.

- **Executive Team Compensation**

9. Adjourn - Meeting adjourned at 7:00PM