



**Changemaker High School
Board of Directors Meeting Agenda Announcement
Wednesday, February 16, 2022 (Time: 5:30 PM-7:30 PM)
1300 S. Belvedere Ave, Tucson, AZ 85711
(Virtual Zoom Meeting As Per Meeting Announcement)
Zoom Link: <https://us02web.zoom.us/j/86035597343>**

Our Mission: To provide an educational experience that transforms students into solution seekers that enhance the world around them.

Our Vision: Inspire a generational shift that redefines success in a changing world.

Board Members Present: J. Hoyos, N. Carrillo, L. Perales

Staff Present: L. Valenzuela

Virtual Agenda Items:

1. **Welcome- J. Hoyos** - Meeting called to order at 5:31PM.
2. **Public Comments**
 - **3 Minute Time Limit**
3. **Consent Agenda(s)- J. Hoyos** - N. Carrillo moved to approve the consent agenda. L. Perales 2nd. Unanimous approval.
4. **Comprehensive Health Student Proposal/Presentation - N. Snook - CMHS** students presented a virtual presentation to the board promoting the need for a comprehensive health education after school program or an elective course at Changemaker High School for the 2022-2023 school year. Students created a video and a presentation was brought to the board for consideration. Staff added that there is experience amongst the staff teaching the spectrum of health topics and that they are ready and willing to implement a program. Board members at this point are wondering what parameters and guidance exist from ADE. J. Hoyos moved to look

into legal parameters to implementing a comprehensive health education program at Changemaker High School. N. Carrillo 2nd the motion. Unanimous approval.

5. Financial/Operations Report- L. Perales

- **ADI Financial Report - C. Douglas** The financial statements have been put together for the board to review and sign off. All of these statements are unaudited. The balance sheet is missing at this point, but we are working with Anthony Lorenzo (the auditor) to properly structure the beginning balances for this year's financials. It is anticipated that we will have a balance sheet for the board by February. We have put in place a secondary register to be able to continue to manage the budget and to approve expenses and payments. On the P&L we are at 53% regarding revenue. The revised budget will be put together for April since it needs to be revised by May 15th. We are showing a \$65K net income at this point. Viewing the P&L by class and fund. In this report we can see what the balances are in each of the funds (Title I,II, IV, NSLP, IDEA, etc.). With respect to reimbursements, the plan is to do monthly draw downs. ESSER I has been expended and we are currently drawing down ESSER II funds. Deadline to expend ESSER II funds is Sept. 30th 2023. Deadline to expend ESSER III funds is Sept. 30th 2024. The projects are showing that roughly $\frac{3}{4}$ of ESSER III funds will be carried over into the next fiscal year. We have also been provided the AP Aging list to ensure that we are analyzing what is still pending to be paid through our different bank accounts. It also ensures that we have receipts, paid invoices, etc to document our expenses. This process helps us to reconcile all expenses. The process will continue monthly and prior review with the CEO will also be happening in addition to the review with the board.

- **P&L**
- **Budget vs Actual**
- **Cash On Hand**
- **301 Performance Pay**
- **Reimbursements**

5. CEO Report-L Perales

- **Marketing & Recruitment Report**
 - **LULAC Community Conversations Spanish Event** - LULAC approached CMHS to host a Community Conversations Spanish Event at the school. The conversation will be about misinformation and disinformation on social media.
 - **February 22nd 2:30PM - 4:30PM**

- Recruitment and marketing continues with new intent to enroll continuing to come in. We are getting ready to launch our future freshman campaigns.
- **Covid19 Response Update** - CMHS has become an official COVID Drive Thru Testing site for Embry Health. It is in place for 3 months. They are using a section of our site for the drive thru. Staff and students are eligible to sign up online and receive an on the spot test. All of their equipment is in a self contained storage pod. They are asking to use the parking lot and on occasion use our bathroom facilities. The schedule for testing is staggered from our drop off and pick up times. Testing will begin on February 19th. This is a service that is open to the general community. We will revisit a possible expansion into the summer in May.
 - **COVID Testing Site**
 - The PCHD is also looking into CMHS becoming a possible vaccination clinic site. This week was the first week with zero cases of COVID. We have had positive cases consistently for a month.
- **2021 - 2022 Instructional Program Update - L. Valenzuela**
 - **School Instructional Progress Update**
 - We are revisiting our candidate for Science. The J1 visa process has opened up. We will be starting the process with her once again. We are also considering a possible high school English candidate. A J1 visa process for this candidate will be started also.
 - At this point we are also mitigating a leave of absence by our current English teacher. We have found coverage through some creative staff shifts.
 - CMHS is in the process of benchmark testing. Data chats have been done in advance of the testing. The testing schedule has been adjusted to match ideal times for instructional adjustment. The idea is also to have fresh data to present to parents and students. At this point this process has shown positive results. All grade levels have moved in a positive direction and growth has been evident for all grade levels. Growth is defined by us as a 20 point increase from the previous benchmark to the current benchmark. This success has been possible because of a consistent across the board message and intervention methodology.
 - A FAFSA night was held with Prescott College. 100% of our seniors participated in the FAFSA night and we are now moving to college application preparation.

6. Board Chair Report

- **Board Governance**
 - **Board Growth Plan Revisit**
 - **ITE Transition Board Discussion (Postponed)**
 - **Next Board Meeting - Wednesday, March 23, 2021 at 5:30PM via Zoom**
- **Legislative Update**
 - **Budget Update**

- The Arizona House has approved a budget override, but it is anticipated that the override will also be approved by the other legislative chamber. Once this is finalized the information will be brought to the board.

8. Executive Session - Entered executive session at 7:13PM and exited the executive session at 7:53 PM

- **Tenant Lease Renewal Discussion**

- CEO is to look further into renewing leases and refinancing options for the ITE property.

9. Adjourn - Meeting adjourned 7:55PM

Next Board Meeting: Wednesday, March 23, 2021 at 5:30PM via Zoom