



Changemaker High School
Board of Directors Meeting Agenda Announcement
Wednesday, December 15, 2021 (Time: 5:30 PM-7:30 PM)
1300 S. Belvedere Ave, Tucson, AZ 85711
(Virtual Zoom Meeting As Per Meeting Announcement)
Zoom Link: <https://us02web.zoom.us/j/86070664093>

Our Mission: To provide an educational experience that transforms students into solution seekers that enhance the world around them.

Our Vision: Inspire a generational shift that redefines success in a changing world.

Board Members Present: J. Hoyos, N. Carrillo, L. Perales

Staff Present: L. Valenzuela

Virtual Agenda Items:

1. **Welcome- J. Hoyos** - J. Hoyos called the meeting to order at 5:32PM
2. **Public Comments**
 - **3 Minute Time Limit** - No Public Comments
3. **Consent Agenda(s)- J. Hoyos** - N. Carrillo moved to approve the consent agenda. L. Perales 2nd. Unanimous approval.
4. **Financial/Operations Report- L. Perales** - ADI not yet ready to present and report to the board. Should be ready by the 22nd. Based on the ADM report we have a current student count of 44.7. This low number is not sustainable, but supplementary funding is allowing us to continue operations. The 100th day estimate is 44.9. We have a non weighted AOI count of 68.58. Base level pay is \$303K and additional assistance is \$97K total is \$401K. In previous years with higher student count we had a total pay between \$800K - \$900. To date we have received \$164K.
 - **Financial Update**

- **Great Western Bank** - Our first mortgage payment was on 10/2028. Original mortgage balance was \$1.4M. Current balance is \$1.28M. We have until 2023 to refinance. We will have a balloon payment otherwise. Mortgage payments are made on the 5th of every month. This is taken as a first draw as part of our equalization payments from the state. At this time we are responsible for salary, taxes, and benefits at \$16K - \$17K per pay period. This month will have 3 pay periods and we are also wanting to spend down 301 performance pay dollars. We are ready for this, but will need further reimbursements to sustain us through the start of 2022. At the moment we are doing all we can to minimize expenses. We are working hard to catch up on payment on several of our vendor accounts.
- **ADM Audit** - The state audited the last 3 years (2019 - 2021) of our attendance/student records. They found that we overstated our ADM totaling \$4K that now needs to be paid back to the state. The issues revolved around transitioning a student from FT to PT. Minor SPED designation for a few students also led to the overstatement. The state will be withholding the \$4K owed starting in March 2022.
- **FY20 Financial Audit** - As soon as ADI is ready we will be reviewing the Audit. This may need to be done before the end of the year. The meeting will be scheduled as soon as possible.
- **Reimbursements** - ESSER II allocation is \$179K. Drawdown of these funds will begin in January. We must spend down by 2023. ESSER III allocation is \$404K. All of these funds are reimbursement based. ESSER II has limited restrictions. 20% of ESSER III must be used for student recovery and catch up. ESSER II will be used to reimburse our mortgage payments dating back to March 2020. As reimbursements we use \$10K - \$20K to paydown pending expenses.
- **E-Rate** - We will be transitioning our internet service. We will be bringing on a new e-rate consultant. This consultant is the same consultant that Mexicayotl uses.

5. CEO Report-L Perales

- **Covid19 Response Update** - One of our upperclassmen tested positive for COVID19. They did not come on campus and there were no exposures. The family called in to report and the student was instructed to stay home and log in remotely. The exposure was non school related. As for Omicron, no updates have been provided to do anything different. We will continue to engage in our mitigation efforts. Our janitorial staff have been spraying and disinfecting the campus.
- **2021 - 2022 Instructional Program Update - L. Valenzuela**
 - **School Instructional Progress Update** - We are drawing to the end of the semester. Site visit from School Improvement Specialist was just done. The conversation and focus was on shifting the climate and culture. Many structures

and high student expectations have been put in place successfully. Our latest benchmarks show continual growth. The 9th grade class was at 40% passing to 60% passing in ELA and 10% passing to 20% passing in MATH. Growth has also been seen in the upper grades. Students are moving from fall far below to approaching, but more work is needed to get them to meet the standard. The focus has been on having students own their data and growth. We are adjusting professional development to be provided throughout the month. The focus is on increasing academic rigor.

- **Staffing**
 - **Science Instructor** - The J1 Visa consulting agency has informed us that J1 visas are not being admitted at this time. We hope to see this process open up again in August of 2022. The candidate has been informed of this new reality and the candidate still has interest for next school year. Due to this reality we are planning to have a long term substitute to provide instruction that is designed by our instructional coach.
- **Fall 2021 Exhibition** - Students have been training to present. They will be choosing one of their best semester projects to present. This will be a hybrid exhibition of student work.

6. Board Chair Report

- **Board Governance**
 - **Board Growth Plan Revisit**
 - **ITE Transition Board Discussion (Postponed)** - This effort is being postponed until after the new year.
 - **Annual Board Giving**
 - **Potential Focus/Support Areas** - The best way to make a donation is to donate via the website.
 - **Changemaker Treats & Eats** - This would be the highest need at this time.
 - **Changemaker Charms**
 - **Changemaker Sports** - This area of giving is not in as much need as originally anticipated. The GoFund Me effort and the support from Boys & Girls Club has helped to make this effort possible.
 - **Next Board Meeting - Wednesday, January 19, 2021 at 5:30PM via Zoom**
- **Legislative Update**
 - **A for Arizona Tubac Leadership Retreat** - Three legislative experts from the retreat shared their expertise. This session is during an election season. There will be several outlandish bills that will most likely not make it out of committee, but are designed to win political points. This session is seeing a huge influx of funding. There is an additional \$7B dollars above the normal budget that will

need to be allocated. This session will be longer than normal because the AZ Supreme Court announced that budget bills cannot include non budget amendments.

- **CMHS/K20 Joint Resolution(s)** - None

8. Executive Session - Entered Executive Session at 7:14PM.

- **Executive Salaries Discussion** - N. Carrillo moved to reduce CEO salary by \$20K and Compliance Director Salary by \$10K starting in January of 2022 . J. Hoyos 2nd. Unanimous approval.

9. Adjourn - Meeting adjourned at 7:21PM