



**Changemaker High School
Board of Directors Meeting Agenda
Wednesday, August 20, 2018 (Time: 5:30 PM-7:30 PM)
1300 S. Belvedere Ave, Tucson, AZ 85711**

Our Mission: To develop student leaders who turn ideas into action

Our Vision: All graduates will be prepared for college, careers, and civic engagement to make an equitable, sustainable world a reality.

Agenda Items:

1. **Welcome**
2. **Public Comments**
3. **Consent Agenda**
4. **Financial Report- V. Fuentes**
 - **Budget**
5. **CEO Report-L Perales**
 - ***Update on Building Purchase***
 - ***K20 Update***
 - ***Update on School-Based Measures***
 - ***Enrollment***
 - ***Attendance***
 - ***Academics***
6. **Board Committee Report--**
 - ***Financial Committee-C. Boyd***

7. Vision/Mission discussion- L. Perales

8. Executive Session-N. Carrillo

- *to discuss CEO evaluation and pay*

9. Adjourn

Next Meeting: Wednesday, September 19, 2018 @ Changemaker High School



**Changemaker High School
Board of Directors Meeting Minutes
Wednesday, August 22, 2018 (Time: 5:30 PM-7:30 PM)
1300 S. Belvedere Ave, Tucson, AZ 85711**

Our Mission: To develop student leaders who turn ideas into action

Our Vision: All graduates will be prepared for college, careers, and civic engagement to make an equitable, sustainable world a reality.

Present: M. Leon, N. Carrillo, C. Boyd

Absent: J. Hoyos

Staff: L. Perales & V. Fuentes

Guests: None

Agenda Items:

1. **Welcome**-N. Carrillo calls meeting to order at 5:38PM.
2. **Public Comments**-No public comments.
3. **Consent Agenda**-Board unanimously approved consent agenda at 5:47PM.
4. **Financial Report- V. Fuentes**
 - **Budget**-As of today, approximately \$103K in cash on hand. V. Fuentes stated that teacher and staff salaries were biggest expense at roughly \$46K. V. Fuentes cautioned at the fact that in the month of July, school receives minimal income streams due to school being out of session. V. Fuentes mentioned an increase in utilities due to hotter than average summer months. Looking at possibility of hiring full-time maintenance specialist due to increasing routine and non-routine maintenance items. Bought new equipment for teachers. Switching to quickbooks

for accounting so will make it easier to present financials and compile reports going forward.

5. CEO Report-L Perales

- **Update on Building Purchase**-Purchasing agreement being finalized between law firm of the school and the foundation making final edits to agreement language. A few remaining items the foundation is requesting from the bank to finalize the agreement. Once signatures are finalized, need to open up escrow. Hope is to close by end of month on the sale.
- **K20 Update**-Continuing to have further discussions with Prescott College about collaborative synergies. Have been given access to Prescott College's transportation vehicles. Will also be providing professional development opportunities to teachers. A student at Changemaker was first to enroll in dual-enrollment classes and will be spotlighted by Prescott College. Hosting a social and community change conference this year in partnership with Prescott College. Prescott College will be hosting their Ph.D program and Master's Teaching program at Changemaker. Mexicoaytl partnership is still a go, but no further updates. Arizona Serve who is an AmeriCorps program run through Prescott College is also based at Changemaker and will provide numerous opportunities to connect AmeriCorps service members with Changemaker. Potential partnership in the works with The Rotary Club to assist in resource development.
- **Update on School-Based Measures**
 - **Enrollment**-Current enrollment is at 110 students. Looking to increase enrollment through the A+ program. Hope is to achieve 120+ student enrollment by September.
 - **Attendance**-Attendance continues to be strong overall with attendance at about 85% for the student body.
 - **Academics**-Changemaker began utilizing Title IV funding for mental health counseling services through Cope Community Services. A group support program is offered on Tuesday and Thursday in the afternoon. Continuing to fine tune afterschool curriculums. More functions being delegated directly to staff and confidence that systems in place are working to lead to student improvement.

6. Board Committee Report--

- **Financial Committee-C. Boyd**-Presented committee meeting minutes. Provided list of recommendations. Introduced new committee member C. Oglesbee who has background from working in TUSD finance department. He will continue to serve on the committee with V. Fuentes, C. Boyd, and J. Hoyos to provide recommendations on financial best practices for the school. C. Oglesbee mentioned he was impressed with the financial direction of the school and looked forward to seeing them continue to grow.

7. Vision/Mission discussion- L. Perales-Board discussed core purpose, but ultimately decided to continue discussion of vision/mission on September 16th from 10AM-12PM.

8. Executive Session-M. Leon moved to go into executive session. N. Carrillo seconded. Unanymous decision to go into executive session at 7:31PM to discuss CEO evaluation and pay. The board and L. Perales agreed on an adjusted salary rate based on performance and budgetary considerations. Came out of executive session at 8:22PM. Made motion to increase salary of L. Perales 10% retroactive to start of the fiscal year.

9. Adjourn-N. Carrillo adjourned meeting at 08:24PM.

Next Meeting: Wednesday, September 19, 2018 @ Changemaker High School