



Changemaker High School
Board of Directors Meeting Minutes
Thursday, September 21, 2017 (Time: 5:30 PM-7:45 PM)
1300 S. Belvedere Ave, Tucson, AZ 85711

Board Members Attending: Manny Leon, Natalie Carrillo, Jose Hoyos (by phone)
Staff Attending: Luis Perales, Vicente Fuentes, Nicole Snook
Guests: Chris Boyd, Maribella Rodriguez
Students: Sabrina R., Abdi M., Jared R., Maria M., Kayla R., Donovan W.

Our Mission: To develop student leaders who turn ideas into action

Our Vision: All graduates will be prepared for college, careers, and civic engagement to make an equitable, sustainable world a reality.

Agenda Items:

1. **Welcome** –M. Leon started the meeting at 5:30
2. **Public Comments**- N. Snook, teacher of 5 years, would like the board to investigate moving from the 403 b to the state ASRS retirement system.
3. **Consent Agenda**—
 - **MOTION:** N. Carrillo moved to approve the consent agenda from 8/17/17. M. Leon seconded and all approved.
4. **Director of Operations & Finance Report**
 - **2017-18 Budget**—Reviewed within five year projections. Due to audit at end of August. AFR will need to be approved by October 15th. Need to move October board meeting to meet this deadline. October board meeting will be held on Thursday, October 12th.
 - **5-Year Projections and financial goals.** Board reviewed 5-year financial projections based on this year’s enrollment and an increase in enrollment of 20% each year. These projections show a positive trajectory and inform our financial goals for cash on hand and possible debt ratio.
5. **Board Chair Report**—**M. Leon**
 - Board Training/Board Calendar

- Board will continue to have monthly meetings and add an extra quarterly meeting for Board training/development. Decision to add October 26th to calendar as BOD Development meeting. First meeting will focus on By-Laws and developing a quarterly report.
- Quarterly Reports—Format for this will be discussed in Oct 26th meeting.
- Board Led Initiatives
 - This year we will start with a meet and greet to build a base of supporters. N. Carrillo will take the lead on this. Get estimates. Set fundraising goal and set parameters.
 - Gratitude and Recognition—Work with CMHS staff to determine where board fits how we can play a bigger role, especially with staff and donors.

6. CEO Report—L. Perales

- **School Update**—Enrollment is at 127 currently. CMHS is keeping this year’s count lower on paper, due to lack of paperwork transfers, possible attendance and other issues that could arise.
- **AZ School Board for Charter Schools-** All information is updated. Still waiting for the updated calendar to be approved.
- **Marketing**—Alok.Life is working on website. Alok aligns with mission and understands the mission and vision of CMHS. His type of storytelling is what the school wants and his costs are much more reasonable than past marketing.
- **RFP Update**—L. Perales gave update on conversations with EVIA Foundation Board members. CMHS has decided that we will move forward with Loan approval. RFP will not dictate timeline or actions. If these two line up, then we can move forward with the RFP, but there is a possibility that a proposal from us may not be considered at all. We will need to move forward assuming that we will be on our own.
- **Web Access/VPN Access**—Board members can logon to the VPN. Directions were distributed, but all of us cannot be on at the same time.

9. Housekeeping

- Would like to add “Other Business” to Agenda.
- T-Mobile is interested in building a cell tower on the school property. Possible income to consider if we buy the property.
- Marbella Ramirez is a 2015 Graduate from CMHS. She is currently a sophomore at the UA. She came to the BOD meeting to introduce herself and let us know that she is interested in becoming a board member. She would like to give back to the school because she feels that it was a blessing to have come to this school because all of the staff gave so much to her. She would like to be able to give back to the place that gave her so much. Marbella believes that she can bring the perspective of the students and wants to help the school grow.

10. Executive Session –M. Leon calls an Executive session at 7:35-7:40.

11. Regular Session

- **MOTION:** N. Carrillo motioned to accept the resignation letter from C. Torres. C. Torres has resigned from the CMHS School Board. M. Leon seconded the motion and all agreed.

12. Meeting Adjourned at 7:45.

Next meeting will be held on Thursday, October 12, 2017.