



**Changemaker High School
Board of Directors Meeting Agenda
Wednesday, November 28, 2018 (Time: 5:30 PM-7:30 PM)
1300 S. Belvedere Ave, Tucson, AZ 85711**

Our Mission: To provide an educational experience that transforms students into solution seekers that enhance the world around them.

Our Vision: Inspire a generational shift that redefines success in a changing world.

Board Members Present: Jose Hoyos, Natalie Carrillo, Manny Leon, Chris Boyd

Staff Present: Vince Fuentes, Luis Perales

Guests: Anita Fernandez

Agenda Items:

1. **Welcome-N. Carrillo commenced meeting at 5:34PM**
2. **Public Comments**
3. **Consent Agenda-N. Carrillo made motion to approve consent agenda. M. Leon seconded. Unanimous board approval.**
4. **Financial Report- V. Fuentes**
 - **Budget**

Saw a net income decrease of \$56K between July-October 2018. CFO and CEO discussing ways to obtain federal revenue sources on a more timely basis which would have curbed this number. Would like to have 30-45 days cash on hand going forward. Currently, there are 17 staff members(an increase of 6 from last school year) in order to provide additional student support. School has positive cash flow and has continued to improve this number from prior school years. Audit from last school year went smoothly. One hiccup with an attendance issue for a student who withdrew in the summer, but was resolved.

- **Classroom Site Fund**

Explained class site fund legal requirements to the board. Explained the plan to spend this restricted revenue. Using teacher performance pay measures based on state-aligned principals. In past, had no real plan to spend down the funds. Discussed specifics of tying teacher performance pay to the classroom site fund and plan to spend the funds. **M. Leon made motion to approve classroom site fund plan. N. Carrillo seconded. Unanimous board approval.**

- **401K**

CFO presented a 401K plan for the board to review. Will include employer matching based on years of service. **N. Carrillo made motion to approve new 401K plan. M. Leon seconded. Unanimous board approval.**

5. CEO Report-L Perales

- **K20 Update**

- **Expansion Fund**-Wrote a proposal for *A for Arizona* funding. Discussion on what does succession look like when Mexicoaytl comes on campus and starts their K-6 programming. On the 8th of December, the school will be engaging in a business canvas discussion about the K-20 partnership. Continued conversations about co-branding opportunities for the K-20.

- **Update on School Wide Goals**

- **Mission & Charter Leadership**-Submitted new mission and vision. Under review by ACBS
 - **5 Year Strategic Plan**-CEO proposed scheduling further conversations about development of the 5 year strategic plan. Strategic planning meeting January 26, 2019 (9AM - 12PM).
- **Financial & Legal Compliance**
 - **Student Count**-Current enrollment of approximately 113.
 - **Attendance Rate**-Attendance rate is slightly above 80%. Trying to improve attendance for students in the A+ credit recovery program.
 - **Innovation Fund**-
- **Academic Program & Title 1**
 - **Letter Grade Notification**-Received official letter from ADE for the recent "D" grade issued by the department. The School is working on the general timeline provided by ADE to improve the letter grade with a focus on Latino and SPED students.
 - **PLC & PD**
 - **Small Group Tutoring**-Have weekly rotation of instructors providing tutoring opportunities to students.
 - **Accelerated Program & Elective Sequence**
- **Strategic Partnerships & Community Relations**

- *InspirEd (K20 & LULAC)*
- *K20 Exhibition & Posada*
- *Praxis*
- *I Care, Earth Care (K20 & PCIC)*
- *Parent/Teacher/Student Satisfaction*
 - *Site Council Research*-Want to start the council in January.
 - *Comprehensive Needs Assessment*

6. Board Committee Report--

- ***Governance Committee-N. Carillo***
- ***Finance Committee-C. Boyd***-Plan to set next finance meeting in January of 2019 after the holidays.

7. Executive Session

8. Adjourn-Adjourned at 7:12PM.

Next Meeting: Wednesday, December 19, 2018 @ Changemaker High School