



**Changemaker High School  
Board of Directors Meeting Minutes  
Thursday, June 28, 2018 (Time: 5:30-7:30)  
1300 S. Belvedere Ave, Tucson, AZ**

Our Mission: To develop student leaders who turn ideas into action

Our Vision: All graduates will be prepared for college, careers, and civic engagement to make an equitable, sustainable world a reality.

**Board members In Attendance:** Manny Leon, Natalie Carrillo, Chris Boyd, Jose Hoyos (By Phone left meeting from 6:10 to 6:28, but was conferencing the rest of the time.

**Staff in Attendance:** Luis Perales, Vicente Fuentes

1. **Welcome** to Annual Meeting
  - a. Meeting was called to order at 5:37 pm
2. **Public Comments**
3. **Consent Agenda**
  - a. May Meeting Minutes—C. Boyd motioned to approve the meeting minutes, N Carrillo 2<sup>nd</sup> and all approve.
2. **Financial Report - V. Fuentes**
  - a. **2017-2018 Budget Review**—Currently, we are over budget by about 5% overall. Some areas like: general supplies, Misc (due to field trips, Japan trip), food service and SPED services are over budget. However, we are still expecting funds to come in. 2 equalization payments and federal monies should be coming soon. By the time all is accounted for we expect to have a \$52,000 surplus for the year.
  - b. **2018-2019 Proposed Budget**—Next year's budget will increase based on projection. Projections are conservative at this point and can be revised at later point based on funding increases or more students. Based on projected numbers estimated about 1.4 total revenue coming in. 1.1 from the state and .3 from federal. Both of these are likely to be higher. This is about \$200,000 more than this year.
    - Average teacher salary will increase from: \$41,800 to \$ 42,500
    - Adding 3 new positions-1/2 time, credit recovery teacher, someone to work with Prescott and Mexicoyotl.
    - SPED spending increasing based on projections from this year.

- Loan debt service—increase due to the mortgage. Waiting for June financials—posted by 15<sup>th</sup> of July—approved by the 15<sup>th</sup> uploaded by 18<sup>th</sup>. Need to have a meeting before the 15<sup>th</sup>.

### 3. CEO Report-L. Perales

- a. **K20 Update**--ITE CEO Proposed Strategy & Cobranding Mock Ups—Luis has been working with Proposal for the future—Memo what can we be the best at? What is our direction?
  - Combine strategies from—Good to Great, Forces for Good and Value Proposition Design—looking at the pipeline between the 3 organizations. We need to demonstrate that we can build capacity and build resume in amazing ways.
  - Staff staying but some in different capacities—Everyone on board, but working to build their capacity in this area.
  - 3 key areas: innovate, transform, transcend
  - Areas to work on: 1) Making sure the organization can respond to changes –we need to be able to move/change. 2) Shared leadership –we need to make this better...experts in content areas and better communication across the board. Have tough conversations about how to improve. 3) Evaluation--How do we test and document what we have done.—Hypothesizing...Teaching students how to try and test. 4) Develop a common language across the different organizations.
- a. **End of Year Report**- L. Perales plans to be out (conferences, fundraisers, etc) more talking about the work that Changemaker and the K-20 are doing. Need to build support and translate that into financial backing.
  - Working with Prescott College designers for K-20 branding—not new logo. Autonomy of 3 organizations—1 campus 3 organizations—Young to much older.
  - Staff changes: Marilyn will be head of Mexicoyotl Tucson. She will be at Changemaker part-time and Mexicoyotl part time next year. Nicole Snook will become an instructional coach, Dr. Corey Knox will teach science classes part time, Morgan Apicella will be Community and Youth Organizing Specialist, and Luke Salcido will be the Youth Transformation Specialist and teach the credit recovery program. Xavier Teso will be working with the data full time next year.
  - Mexicoyotl-will not be on site next year. Prescott will move in first and Mexicoyotl will move on site next year.
  - Press Conference—at beginning of August to announce K-20 and other work.
  - Academic shift to match the changes taking place. Each year will have a focus:
    - 9<sup>th</sup> grade-- Civil Politica
    - 10<sup>th</sup> grade Socio-Economic Right
    - 11<sup>th</sup> grade collective –Developmental rights
    - 12<sup>th</sup> grade bring all together
  - CSI—Compliance—Title I—D/F school. –3-5% increases but need to increase academic structure.
  - Targeted Marketing--Messaging--Go after kids/parents that support what we do.
  - Japan trip—Trip went well! Cohosting Ben’s Bells event on August 3rd—8 students from Japan coming to visit us. Publicity—Return on investments from this trip.

What do we get in return for this. Be Kind Online Youth Voices Summer Celebration.

**c. RFP/Mortgage Update**

- Letter of commitment from Great Western bank. Bank wants Foundation monies to be used to pay down the loan. At this point the Foundation is willing to do so. It is too late to do anything else. This will lower payments. This offer is good for 30 days. It is a 20 year note—but matures in 5 years. There are several stipulations delineated in this letter. It is a starting point for negotiations. Need lawyer to review it...what can be negotiated. Need to start planning for 5 year mature date.
  - **MOTION:** Manny Leon motioned to allow Luis Perales to accept terms of commitment letter and move forward with negotiations. N. Carrillo seconded and all approved

**4. Board Chair Report- M. Leon**

- a. CEO Evaluation Instrument-Board need to complete their own CEO evaluation instrument and send it to Manny within about 1 week. Survey was completed on paper. Luis will send scanned copies to N. Carrillo.
- b. Board Development - Self-Assessment—Board members need to complete and send to Manny by July 10<sup>th</sup>. What do we need to
- c. Strategic Planning Meeting = July 12<sup>th</sup> 5:30-8:30
- d. Officer Elections
  - M. Leon nominates N.Carrillo. N. Carrillo accepts. All in favor
  - M. Leon nominate himself for Vice-Chair. Manny accepts. All in favor.
  - M. Leon nominates C Boyd for Sec/Treas. Chris accepts. All in favorNo discussion on any of them.
- e. Next meetings: July 12<sup>th</sup> for strategic planning and July 25 meeting—
- f. Board questions:
  - Where did we leave off with AD? Did we discontinue the contract? Yes, ADI will complete all fiscal duties for 2018, but 2019 duties will be brought in house. They will release all financial documents from prior years.
  - IDEA school still moving out.—out by July 1.
  - Prescott moving in on July 20<sup>th</sup>.

**7. Adjourn at 8:00pm**