



**Changemaker High School
Board of Directors Meeting Agenda
Monday, May 21, 2018 (Time: 5:30-7:30)
1300 S. Belvedere Ave, Tucson, AZ**

Our Mission: To develop student leaders who turn ideas into action

Our Vision: All graduates will be prepared for college, careers, and civic engagement to make an equitable, sustainable world a reality.

Board Members attending: Manny Leon, Chris Boyd, Jose Hoyos

Board Members Absent: Natalie Carrillo

Staff Present: Luis Perales, Vince Fuentes

Guests Present: Nicole Snook, Oscar Medina

Agenda Items – started meeting at 5:42 pm

1. **Welcome** – started at 5:42 pm
2. **Public Comments** - none
3. **Consent Agenda** – Motion to approve by Chris Boyd, Jose Hoyos seconded, all approved.
 - a. April Meeting Minutes
4. **Financial Report - V. Fuentes**
 - a. Budget Summary
April financials are in and we are at about 80% of our budget, which is on track for where we want to be. We are starting to see the expected federal funds arrive. Based on current trends and conservative estimates we should end the year with a positive balance of at or above \$25,000. The walkout will not cause enough of a budget change to negatively affect current budget. A budget projection for 2019 taking into account a 21% increase in enrollment was reviewed. This projection does not include funds that may be part of the governor’s response to the teacher walkout.
 - b. Marketing Update –
Facebook ads are active, the cost was about \$3000. An ad has also been put out on NPR, also a cost of about \$3000. We have been receiving 4-5 inquiries per week. Staff will analyze effectiveness of each ad.
 - c. End of Year Overview – proposed budget for FY2019 will be sent out in advance of June Board meeting. Will need to be voted on at June board meeting
 - d. Audit Overview – Audit will occur in September 2019. Reviewed Engagement Letter and had board member Santos Leon sign the letter.
5. **CEO Report-L. Perales**
 - a. Approve 2018-2019 School Calendar

A review of calendar was conducted and included paid teacher training, half-days for grade input and professional development, students slices, exhibitions. Days of recognition category is available but days have not been included.

Motion to approve by Chris Boyd, 2nd by Jose Hoyos, all approved.

- b. School/Credit Recovery Program Report
 - Class of 18 students will graduate on May 25 at 6:30 pm. 3 students will walk but need to take summer classes to receive diploma bringing total class to 21. We are graduation 100% of our Special Ed Seniors. We have students going to UA, ASU, Prescott, and Pima community college. Exact numbers will be provided at June Board Meeting.
 - Exhibition occurred on May 18. Over 200 people attended.
 - CEO will be having meetings and assessing current staff situation and analyzing future needs to meet needs to continue growing schools
 - Credit Recovery program ended with a lower enrollment than expected. CEO expects that program will need a dedicated staff member to increase retention and ensure that program aligns with Changemaker Mission. Credit recovery has assisted in helping students that were not being successful in regular program.
 - c. K20 Update
 - i. End of Year Transition/Changes in Occupancy

CEO is continuing to communicate with Great Western Bank. Most recent phone conversation, GWB proposed two options. First, is a \$1.4 million purchase with a one-to-one match on collateral that is currently held (\$400,000). This will either be put up by Every Voice in Action or \$300,000 will be put up by EViA as previously discussed and K20 partners will come up with the rest (\$100,000). Second, the collateral will be applied to interest and a no down and property only collateral loan for \$1.4 million.
 - d. CSI Update

Director is looking at state metrics to assess teacher, staff, school performance and to restructure performance pay. Open and honest assessment is being done with all staff to ensure that all staff are committed to school's mission and success. School did not receive CSI planning or implementation grant but will continue to implement the CSI plan, including a school culture survey, implementation of a communication strategy using Remind, partnering with Prescott to improve professional development. Idea school is moving out on June 2. Prescott has until August to move in.
- 6. Board Chair Report- M. Leon**
- a. CEO Evaluation Committee Present Evaluation Instrument and Timeline – Board Chair reviewed the tool and reviewed process. Board chair will send out a follow-up with instructions on completing assessment tool with additional information needed. Board members should also use materials from past board meetings to assist. CEO will also conduct a self evaluation and share evidence.
 - b. Parent/Student Survey – being conducted.
 - c. Board Development - Self-Assessment – tool will be presented to assist board in helping with strategic planning
 - d. Strategic Planning & Annual Meeting – a meeting prior to annual meeting will be needed to assist board in preparing for annual meeting. Board chair will send a doodle poll to find a time for the strategic planning meeting. A potential board member who could assist with strategic planning is Centae Richards from Prescott College in their Ed Leadership and teacher education program.
- 7. Adjourn - 7:57 pm**

Next meeting: Thursday, June 28, 2018, 5:30 pm @ Changemaker High School